

Illinois Department of Children and Family Services
Institutional Review Board Meeting
Minutes
October 23, 2018

CHICAGO

Janet Ahern
Janet Chandler
Dr. Margaret Scotellaro
Brooke Taylor

EXCUSED

Robin Albritton
Tammy Fuller
Arricka Newingham

CALL TO ORDER

Janet Ahern called the meeting to order at 2:04 p.m. A quorum was present.

APPROVAL OF MINUTES

Minutes are tabled until next meeting.

NEW PROPOSALS

LaShonda Tate. *How the Social Determinants of Health Influence Contraceptive Decision Making of Young Mothers who are Youth in Care*

Proposal cannot be approved as it is currently written.

Potential knowledge to be gained: this section is difficult to follow and not well organized. What are the "severe limitations surrounding their living environment"? Has there been previous research done on this topic? If so, what were the findings? The researcher doesn't do a good enough job explaining the impetus and need for this study.

Study methods. This section is also unclear. There is a survey, followed by an interview. How are participants going to be contacted about the survey? In other words, how will the researcher gain access to their contact information? Will all the participants who take the survey be interviewed? If not, how will participants for the interviews be recruited? The survey is going to be available electronically and paper? How will participants access the paper version and the electronic version? The procedures need to be much more clearly specified. Need to see both the survey questions AND the interview questions.

Incentives: The proposal summary says that survey participants will not receive an incentive, but the "survey consent form" at the end says they receive a \$25 gift card. Only the first 15 people who do interviews get the incentive. How will participants know if they are one of the first 15? All participants should get the same incentive.

Informed consent/assent:

The consent forms attached to the proposal summary are not the same as the ones attached to the NEIU IRB approval. There were numerous errors on the ones attached to the proposal summary:

-- the survey consent mentions audio-recording --the survey consent says they will receive a \$25 gift care --the survey consent mentions being interviewed several times

If participants take a paper survey, there should be a paper consent form (written consent). If they take it online, there will be electronic (non-written) consent. Where will the written consent forms be stored? How will that information be protected?

For the interviews, in person interviews require written consent; telephone interviews required verbal consent. These are different processes that require different procedures.

What are the survey questions?

What results is the researcher expecting to get?

Construction design/no anonymity guaranteed.

Only looking at kids over the age of 18, missing out on true teens (gets around the consent form process of the guardian's office).

Debriefing procedures if there are sensitive issues (potential risk).

MOTION: Motion made to table the proposal until issues raised by the board were resolved.

OTHER

Introduction of new board member Dr. Scottelaro.

Next meeting was scheduled for November 27, 2018 at a 2 PM.

The meeting adjourned at 2:18 p.m.